

10 SEP 1981

MEMORANDUM FOR: Board of Directors, Employee Activity Association

FROM :
Assistant to the Executive Officer

SUBJECT : 1981 EAA Budget

REFERENCE : My memo, dated 18 May 1981, same subject

1. In the referenced memorandum I advised you that the budget for the Hispanic Club (Amigos y CIA) was not settled. Subsequently, the Hispanic Club has requested a grant of \$75.00 (Attachment A) to cover a reception during Hispanic Week.

2. Additionally, the original budget approved a grant of \$863.00 to cover the cost of officials and equipment for volleyball. Subsequently, we have been advised by Fairfax County that this year, for the first time, we are going to have to pay for the use of a gymnasium. We estimate that an additional \$237.00 will be required to cover this cost. This will increase the volleyball grant to \$1,100.00

3. Also, we find that we miscalculated the total number of men's softball games to be played in the 1981 softball season. This, coupled with rising costs for equipment, field maintenance, etc. increased our costs by \$1,085.00. Also, the NPIC Softball League costs increased proportionately and an additional \$310.00 is required to cover these added expenses.

4. It is requested that you approve the following:

- A. The budget for the Hispanic Club in the amount of \$75.00;
- B. A supplemental increase to the volleyball budget in the amount of \$237.00;
- C. A supplemental increase to the men's and women's softball budget in the amount of \$1,085.00;
- D. A supplemental increase to the NPIC softball budget in the amount of \$310.00.

STAT

Approved For Release 2003/11/06 : CIA-RDP85-00375R000300130004-2

Approved For Release 2003/11/06 : CIA-RDP85-00375R000300130004-2

1981

BUDGET PLAN & GRANT REQUEST

For: Hispanic

MEMORANDUM FOR: EAA Board of Directors
THROUGH : EAA Coordinator

A. Activity Financing for 1980:

1. Number of members in 1980	<u>32</u>
Total dues from members	<u>64</u>
EAA Grant received	<u>50</u>
Other Funds	<u> </u>
Total	<u>114</u>

2. Actual use of funds: Reception

B. Financial Plan for 1981:

1. Number of members anticipated	<u>50</u>
Total dues from members	<u>100</u>
EAA Grant desired	<u>75</u>
Other funds	<u> </u>

Total 175
HISPANIC WEEK

2. Planned use of funds: A Reception for Club
members, supervisors and other invited guests
in an area conference room. 3:00 p.m., 19 SEP '81.

C. Remarks: _____

D. Budget Request must be in the EAA office, 1 F 93 Hqs., on or before close of business 19 December 1980.

Activity Leader

Date: 3 Sep 81

STAT